



EMPLOYMENT OPPORTUNITY

ENAGB Westend Youth Program Coordinator Trainee

April 1, 2021 - March 31, 2022

\$22/hr x 35 hrs/wk x 52.2 weeks

The "Eshkiniigjik Naandwechigegamig - A Place for Healing Our Youth" – "Aabiish Gaa Binjibaaying – Where Did We Come From?" – ENAGB is an Indigenous Youth Agency that provides programming and services to support our youth in North America to become responsible, participating citizens while leading our Indigenous community.

Under the direct supervision of the ENAGB Youth Program Supervisor the ENAGB Westend Youth Program Coordinator will be responsible for the following ;

- Provide drop in programming at various locations west of Yonge Street between Bloor St. and the Eglinton Ave. in the evening and possible weekends.
Provide virtual programming until City of Toronto allows for reopening due to COVID19.
- Ensuring a culturally safe, trauma-informed approach that is responsive to the diverse communities of our Indigenous youth between the ages of 12 - 29 yrs
- Supporting the setup of the drop in programming space.
- Prepare calendars, posters and promote the drop in programming as recommended by the ENAGB Youth Council.
- Ensure all youth accessing ENAGB register to the program.
- Entry of notes into our data based system.
- Attend the monthly Youth Council Meetings.
- Engaging directly with the youth and provide quality care.
- Interact with youth to encourage their involvement in activities.
- Work with team to form a positive, supportive team atmosphere.
- Ensure confidentiality of privileged information.
- Ensuring a team approach.
- Adhere to the policies and procedures of the ENAGB Youth Program.
- Other related duties as it relates to this position.

QUALIFICATIONS

To ensure the successful delivery of the program, we require the following qualifications;

- Child & Youth Worker and/or relevant experience.
- Over two years of experience working with youth between 12-29 years.
- Must self-identify as Indigenous (Inuit, Metis or First Nation).
- Fluent in an indigenous language and knowledge of Indigenous cultures is an asset.
- Able to work evenings and weekends.
- Adequate energy and ability to meet the physical demands of the job.
- A valid Standard First Aid and CPR.
- A cleared Criminal Reference check with Vulnerable Sector Screening.
- A positive, fun-loving attitude.
- The ability to work as a team and self-motivated.



Miziwe Blik
Aboriginal Employment and Training

Please submit your cover letter and resume via email to;

Cynthia Bell-Clayton
ENAGB Executive Director
Cynthia.Bell-Clayton@enagb-iy.ca

Service
Canada

Title: ENAGB Westend Youth Program Coordinator Trainee

DEADLINE DATE: March 18, 2021 @ 12 p.m.

Interviews will be held week of March 22, 2021, only those successful will be contacted.